

Grace Memorial Episcopal Church

Vestry Meeting

June 13, 2017

Minutes

Members of the Vestry

Gale Beagle, Jr. Warden
Elyssa de la Cruz
Robin Gault
David Goodrich
Phillip Koop
Steve Lovett
Nora McLaughlin
Peyton Snead
Rebecca Wong

Members of the Vestry Absent

Charlene McGee
Judy Prosper, Sr. Warden

Clergy

The Rev. Martin Elfert

Others

Alicia Perkins Lehrle, Clerk

1. Formation

1.1 Opening Prayers

- The meeting was called to order at 6:07pm, and Martin read from Acts in an abbreviated form of lectio divina, following with an opening prayer.

2. Minutes

2.1 Approval of the Minutes

- There were no corrections to the minutes of the May meeting. Becky moved the minutes be approved as presented and Nora seconded the motion. There was no further discussion, and the motion passed unanimously.

3. Items

3.1 Building Use Policy

- Martin presented a second draft of the Building Use Policy, which included the revisions discussed at the last vestry meeting. After a brief discussion, Phillip moved the Building Use Policy be accepted, and Gale seconded the motion. There was no further discussion, and the motion passed unanimously.

3.2 Ratify Letter of Agreement with Grace Institute

- The letter for 2017, unchanged from previous years except for the increase in occupancy costs, was distributed by Martin. The insurance cost is not finalized as there is a new carrier, but the cost will be finalized soon. The new carrier is seeking assurance the majority of board members are members of Grace, which is, indeed, the case. Discussion of the document ensued, and Becky noted the Grace Institute by-laws, which are in the document, are due to be rewritten in 2018. All agreed the LOA was sufficient for the time being. The GI Board has approved the LOA pending the actual insurance cost being added. Nora moved to ratify the LOA recognizing the insurance amount needs to be resolved, and Phillip seconded the motion. There was no further discussion and the motion passed unanimously.

3.3 Delegates to Convention

- Additional delegates to the Convention are needed, and Martin asked for suggestions. When asked about the purpose of the Convention, he explained there is a budget to be passed, and there are generally resolutions to be discussed and voted on. The keynote speaker this year is Katharine Jefferts Schori. Becky, who was a delegate last year, spoke of her enjoyable and rewarding experience at Convention. Robin, who attended prior conventions for her former parish, agreed the sense of being part of a larger church was inspiring and uplifting. The dates for the Convention this year are October 27-28, and Martin asked for vestry members to e-mail delegate suggestions to him.

3.4 Rector's Report

- The parochial report to the diocese needs to be approved by the vestry. The accompanying note with the report will include corrections to previous years' reports. After a brief discussion, Becky moved the report be accepted as presented, and Gale seconded the motion. There was no further discussion and the motion passed unanimously.
- Next week is the College for Congregational Development, and Martin, Ken, Charles McGee and Jessica Skinner will attend. Corbett Clark will provide pastoral care in Martin's absence. The group will leave immediately following the 10am service on Sunday.
- Martin will be on vacation part of July and has pastoral care arranged for his time away.
- The Grace Family Retreat is July 14-16, and carpooling is possible as some have expressed an interest in attending but don't wish to drive.
- The Youth Group has wrapped up a very fun year. Martin remarked it was not a quiet group; there were 5 regular attendees and all were enthusiastic.
- There is the possibility a young adults' fellowship will be started as interest has been expressed.

- Avril has resigned from the vestry and her position as treasurer. Curt Germundson is filling in as treasurer for the short term. With Avril's departure, the financial campaign will need a new coordinator and others to help with the campaign.
- The vestry will have dinner with the Bishop on June 29th at the church. Martin will circulate an e-mail with information from Bishop Michael about the discussion to be held at dinner.
- Martin suggested to Steve the vestry not meet in July. All were in agreement, and the next vestry meeting will take place in August.

3.5 Jr. Warden's Report

- Gale reported on some plumbing issues necessitating about \$400 in repair costs. Peter Fleming (son of George) has been helping Gale with plumbing repairs and other handyman-type work; his help is much appreciated. Ceiling tile and gate repairs are on tap for the near future as well as some painting.
- A project to resize and reframe photos of past rectors to an 11x14 size is underway with the goal of having them all displayed once again in the smaller space now available. The estimate Gale has received for the work is about \$850, and he will ask the congregation for donations to help defray the cost. Nora said she will check with the framer she uses to see if a better price is available, and it was suggested someone in the parish might have the capability to do the framing. The photos will be framed using museum-quality glass and other materials to ensure the preservation of the photos.
- A new drinking fountain may be installed, and Martin is looking into this.

3.6 Treasurer's Report

- No report as Avril has resigned and Curt was not present. However, financial statements have been provided.

3.9 Grace Institute

- Becky has sign-up sheets for volunteers at Art Camp and noted security volunteers are especially needed. She will have the sheets with her on Sunday and hopes to fill many of the vacancies.

3.10 Other Business

- Dave said Frank has talked to him with a suggestion of having at least some of the gutters cleaned. Gale said he is aware of the issue and asked about the possibility of a parish work day. After a brief discussion, it was decided fall is a good time for cleaning the gutters, and Martin offered to clean them then.
- Peyton reported the auction committee had a good trip to the Japanese Gardens last Saturday. Progress is being made with the auction planning although he would like more people involved. The solicitation letters and brochures are almost ready, but there is a real need for a marketing person. The theme for the auction is Japanese Harvest Moon, which builds off the Art Camp theme of Japan and ties in with the fall harvest season.

3.11 Moment of Grace

- Steve provided the Moment with quotes from several of his favorite books.

After a closing prayer by Martin, the meeting was adjourned at 7:33pm.

Respectively submitted,

Alicia Perkins Lehrle, Clerk